

# English Proficiency

## Alternate Verification Procedures

Please note in the Application Instructions and the Application Check List (on the final page of the application) that all those applying for the International Graduate School of Leadership **D.Min. program in Leadership Effectiveness** must provide verification of proficiency in English. All classes and written work will be conducted in English as the common language of instruction.

The standard means of verification are: a) through taking the TOEFL and attaining a score of 550 or above, or . . . b) through taking the IGSL English Proficiency Test (EPT). The EPT can be taken by visiting the resident campus of IGSL in Manila, or by arrangement with a designated IGSL representative in your country (Usually a Campus Crusade for Christ Staff). The results of the test taken should be sent with the applicant's forms when applying.

Should neither of these means be workable, a third alternative may be possible. If the applicant obtained his or her Master of Divinity degree from a program in which English was the language of instruction and student work, that may suffice. However, this must be verified through the M.Div. granting school's registrar (or suitable administrative substitute) using the form below, signed and imprinted with the school's seal. This should be sent to the IGSL Registrar along with the applicant's transcripts.

If you have further questions, please contact us directly for clarification.

Fill in your name and the name of your school, detach the form below, have the registrar fill it out and send the form to the registrar of IGSL along with your transcripts.

## English Proficiency Verification

One of your Master of Divinity graduates, \_\_\_\_\_, is  
(name of graduate)

applying to the International Graduate School of Leadership for work on the doctoral level (Doctor of Ministry in Leadership Effectiveness). We need to verify that he/she completed the Master of Divinity degree in a program in which English is the means of instruction, reading, and student work.

Would you please help us in this by completing the form below? Thank you very much.



We of \_\_\_\_\_ recognize the above named  
(name of graduate level school)

person as a graduate of our school having completed his/her Masters of Divinity degree with us. The Master of Divinity program from which he/she graduated was . . . (check below as appropriate)

- Conducted entirely in English as the means of instruction, reading, and student work.
- Conducted partially in English.  
The elements of the program conducted in English were: \_\_\_\_\_  
The elements of the program conducted in another language: \_\_\_\_\_
- Not conducted in English to any significant degree.

Registrar: \_\_\_\_\_ **Please affix school seal:**  
(Printed Name)

\_\_\_\_\_  
(Signature) (Date)